



المؤتمر العالمي الرابع عشر للعمارة الترابية
**14th World Congress
on Earthen Architecture**

Abstract Submission Guidelines

Step 1: Click on the link to be redirected to the portal page.

Step 2: Click on "Access the Portal".

Step 3: Create your account with your email address and password.

Step 4: Verify your email by clicking on the link received by email.

Step 5: Upon verification confirmation, you will now be able to access your account in the portal.

Step 6: Access the portal and Click on "Start a new submission".

Step 7: Please fill the form to make your submission.

Step 8: You have the option to click to save for later or submit for your final review

Step 9: Once you have clicked on "Submit for Review", a pop up message will show on the screen to confirm that you have completed your form and are ready to submit as you will not be able to amend anything upon this final submission.

Step 10: Once you have clicked on confirm, a confirmation message will appear on the screen alongside your full submission. Below there will still be an option to withdraw the submission if needed. You will receive an email confirmation.

Step 11: If you chose to withdraw your submission, it will confirm the same with a pop-up message on the screen. You will receive an email confirmation.

Step 12: After your abstract has been reviewed, you will receive an email notifying you whether your abstract has been accepted as an oral presentation, accepted as a poster presentation, or declined.

Step 13: If your abstract has been declined, no further action is necessary.

Step 14: If your abstract has been accepted as a poster presentation, you will receive an email confirming the same.

Step 15: If your abstract has been accepted as an oral presentation, kindly log back in and upload the full paper to receive feedback from reviewers.

Step 16: Once your paper has been reviewed, you will receive an email asking you to log in and review the feedback from the reviewer(s).